

A modern office workstation featuring a light-colored desk, a matching chair, and a storage unit with a lock. The scene is dimly lit, with a semi-transparent dark grey overlay in the center containing the title text. A bright green square is visible in the top right corner of the page.

# Office Furniture Retail Price List 2023

**OFFICE LIFE SOLUTIONS** offers a wide range of furniture products designed for all types of office environments. Our overall product portfolio caters for many market sectors and offers a design theme allowing our products to be specified throughout any organisation.

All materials used in every product are from sustainable sources and are recognised as furniture grade components.

All sizes specified are plus/minus 1-2mm. All products are made from 18mm and 25mm melamine faced chipboard with 2mm grain through edging.



#### OFFICE LIFE SOLUTIONS CAN OFFER YOU THE FOLLOWING:

- Our **Made to Measure, Made to Fit** system allows us to design and manufacture special size products that may be needed to maximise your office capacity. We offer quotations and CAD drawings with every special product.
- A site survey service to check dimensions and templating where necessary for special fitted furniture such as reception counters, perimeter desks, perimeter cupboards and wall mounted cupboards.
  - CAD layout drawings and on site assistance for all projects.
- Our transport division can offer direct and timed deliveries where possible.
- An installation service with our trained professional installation team.

*Please contact our sales office for details regarding our services. For delivery times, please go to page 54.*



#### FINISHES

*Standard colours include:*

Oak  
Mid Beech  
Maple  
Walnut  
Light Grey  
Dark Grey  
White  
Black

*Optional colours include:*

Comina Ash  
Driftwood  
Gloss White  
Primary Blue  
Primary Yellow  
Primary Green  
Primary Red  
Orange

Optional finishes are not priced as standard, please note prices will be given upon application



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**F60 C-FRAME & PANEL END DESK  
SPECIFICATION**


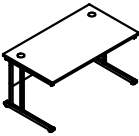
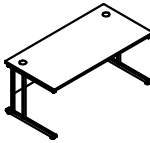
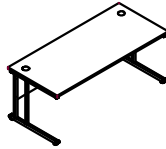

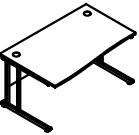
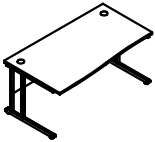
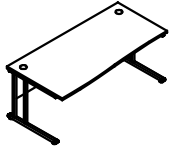
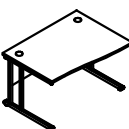
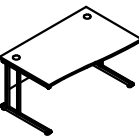
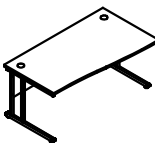
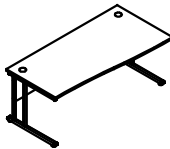
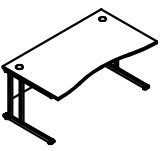
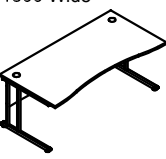

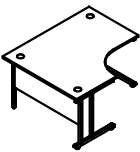
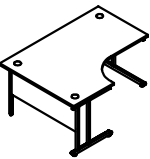
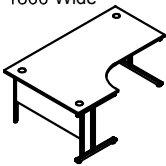
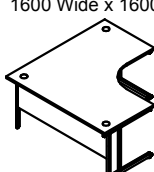
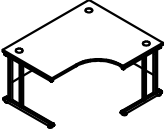
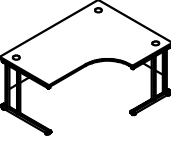
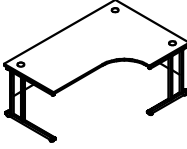
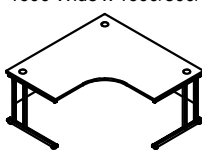
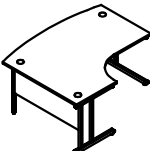
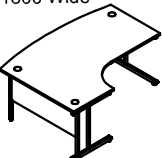
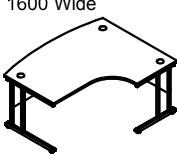
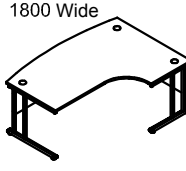
- All F60 desks are manufactured with 25mm thick desk tops with 2-3 cable ports depending on desk style.
- All C-frames are finished as standard in silver RAL 9006.
- Optional colours for C-frames are white, black and dark grey. Price upon application.
- All panel end desks are supported on 25mm thick panel end legs with two 25mm travel height adjusters.
- All F60 desks are delivered flat packed and are constructed using pin and cam fittings.





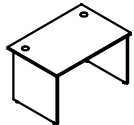
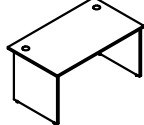
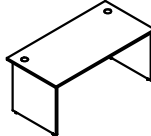
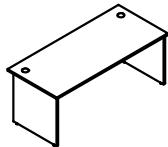
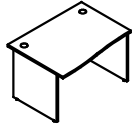
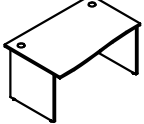
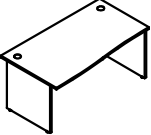
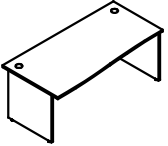
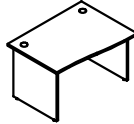
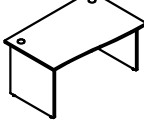
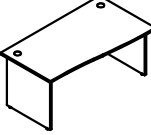
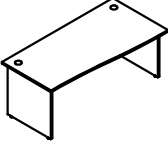
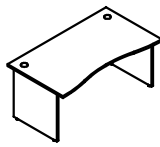
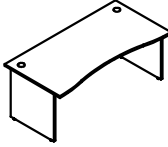
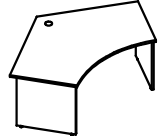
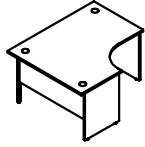
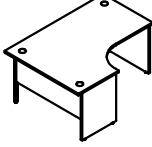
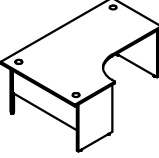
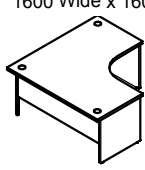
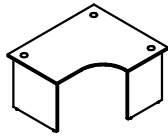
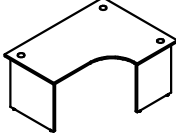
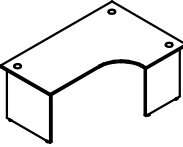
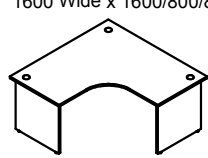
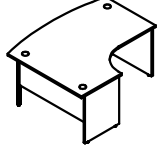
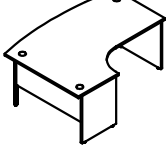
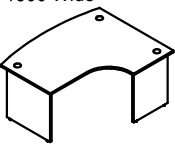
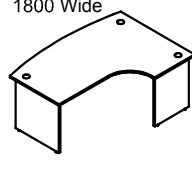
## F60 C-FRAME DESKS

All sizes are shown in mm

|  |   |   |   |   |
|--|---|---|---|---|
| STRAIGHT DESKS<br>800 Deep                         | 1200 Wide   | 1400 Wide   | 1600 Wide   | 1800 Wide   |
|  |    |    |     |    |
|  | 12SDC <b>£395.00</b>  | 14SDC <b>£402.50</b>  | 16SDC <b>£468.00</b>  | 18SDC <b>£478.00</b>  |
|  |   |   |   |   |
| WAVE DESKS LH<br>900>800 Deep                      | 1200 Wide   | 1400 Wide   | 1600 Wide   | 1800 Wide   |
|  |    |    |     |    |
|  | 12WDLC <b>£416.00</b>   | 14WDLC <b>£424.50</b>   | 16WDLC <b>£489.50</b>   | 18WDLC <b>£507.00</b>   |
|  |   |   |   |   |
| WAVE DESKS RH<br>900>800 Deep                      | 1200 Wide   | 1400 Wide   | 1600 Wide   | 1800 Wide   |
|  |    |    |     |    |
|  | 12WDRC <b>£416.00</b>   | 14WDRC <b>£424.50</b>   | 16WDRC <b>£489.50</b>   | 18WDRC <b>£507.00</b>   |
|  |   |   |   |   |
| DOUBLE WAVE DESKS<br>900>800<900 Wide              | 1600 Wide   | 1800 Wide   | TRI-FORM DESK<br>800 Deep 1200 Wide   |   |
|  |  |  |  |   |
|  | 16DWDC <b>£520.00</b>   | 18DWDC <b>£536.50</b>   | TFDC <b>£656.50</b>   |   |
| CORNER DESKS LH<br>1200/800/650 Deep               | 1400 Wide   | 1600 Wide   | 1800 Wide   | 1600 Wide x 1600/800/800 Deep   |
|  |  |  |   |  |
|  | 14CDLC <b>£563.00</b>   | 16CDLC <b>£594.00</b>   | 18CDLC <b>£601.50</b>   | 1616CDLC <b>£729.00</b>   |
|  |   |   |   |   |
| CORNER DESKS RH<br>1200/800/650 Deep               | 1400 Wide   | 1600 Wide   | 1800 Wide   | 1600 Wide x 1600/800/800 Deep   |
|  |  |  |   |  |
|  | 14CDRC <b>£563.00</b>   | 16CDRC <b>£594.00</b>   | 18CDRC <b>£601.50</b>   | 1616CDRC <b>£729.00</b>   |
|  |   |   |   |   |
| BOW FRONTED<br>MANAGERS DESKS<br>1200/800/650 Deep | 1600 Wide   | 1800 Wide   | 1600 Wide   | 1800 Wide   |
|  |  |  |   |  |
|  | 16MDLC <b>£690.50</b>   | 18MDLC <b>£700.50</b>   | 16MDRC <b>£690.50</b>   | 18MDRC <b>£700.50</b>   |
|  |   |   |   |   |

**F60 PANEL END DESKS**

All sizes are shown in mm

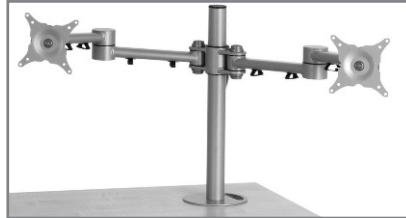
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|--|---|---|---|---|
| STRAIGHT DESKS<br>800 Deep                         | 1200 Wide   | 1400 Wide   | 1600 Wide   | 1800 Wide   |
|  |    |    |     |    |
|  | 12SDP <b>£348.50</b>  | 14SDP <b>£353.00</b>  | 16SDP <b>£394.00</b>  | 18SDP <b>£416.00</b>  |
|  |   |   |   |   |
| WAVE DESKS LH<br>900>800 Deep                      | 1200 Wide   | 1400 Wide   | 1600 Wide   | 1800 Wide   |
|  |    |    |     |    |
|  | 12WDLP <b>£358.00</b>   | 14WDLP <b>£372.00</b>   | 16WDLP <b>£424.50</b>   | 18WDLP <b>£445.00</b>   |
|  |   |   |   |   |
| WAVE DESKS RH<br>900>800 Deep                      | 1200 Wide   | 1400 Wide   | 1600 Wide   | 1800 Wide   |
|  |    |    |     |    |
|  | 12WDRP <b>£358.00</b>   | 14WDRP <b>£372.00</b>   | 16WDRP <b>£424.50</b>   | 18WDRP <b>£445.00</b>   |
|  |   |   |   |   |
| DOUBLE WAVE DESKS<br>900>800<900 Wide              | 1600 Wide   | 1800 Wide   | TRI-FORM DESK<br>800 Deep 1200 Wide   |   |
|  |  |  |  |   |
|  | 16DWDP <b>£464.00</b>   | 18DWDP <b>£497.50</b>   | TFDP <b>£608.00</b>   |   |
|  |   |   |   |   |
| CORNER DESKS LH<br>1200/800/650 Deep               | 1400 Wide   | 1600 Wide   | 1800 Wide   | 1600 Wide x 1600/800/800 Deep   |
|  |  |  |   |  |
|  | 14CDLP <b>£460.50</b>   | 16CDLP <b>£528.00</b>   | 18CDLP <b>£545.00</b>   | 1616CDLP <b>£736.00</b>   |
|  |   |   |   |   |
| CORNER DESKS RH<br>1200/800/650 Deep               | 1400 Wide   | 1600 Wide   | 1800 Wide   | 1600 Wide x 1600/800/800 Deep   |
|  |  |  |   |  |
|  | 14CDRP <b>£460.50</b>   | 16CDRP <b>£528.00</b>   | 18CDRP <b>£545.00</b>   | 1616CDRP <b>£736.00</b>   |
|  |   |   |   |   |
| BOW FRONTED<br>MANAGERS DESKS<br>1200/800/650 Deep | 1600 Wide   | 1800 Wide   | 1600 Wide   | 1800 Wide   |
|  |  |  |   |  |
|  | 16MDLP <b>£628.00</b>   | 18MDLP <b>£644.00</b>   | 16MDRP <b>£628.00</b>   | 18MDRP <b>£644.00</b>   |
|  |   |   |   |   |

## F60 DESK ACCESSORIES

All sizes are shown in mm



MONITOR ARM  
SMA **£193.50**



DOUBLE MONITOR ARM  
DMA **£363.00**

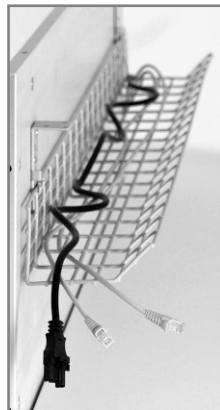


FLIP UP POWER MODULE  
Containing two double  
power sockets and two USB.  
FUPM **£356.00**



MFC CABLE TRAYS  
(to suit desk)

|             |       |               |
|-------------|-------|---------------|
| 600mm wide  | LCT6  | <b>£45.50</b> |
| 800mm wide  | LCT8  | <b>£51.00</b> |
| 1000mm wide | LCT10 | <b>£57.50</b> |
| 1200mm wide | LCT12 | <b>£72.00</b> |
| 1400mm wide | LCT14 | <b>£80.50</b> |
| 1600mm wide | LCT16 | <b>£92.50</b> |

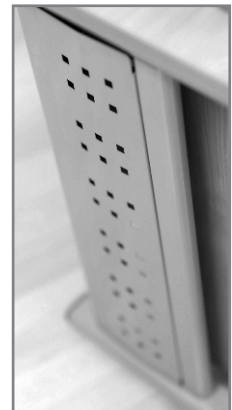


CABLE BASKET  
(to suit desk)

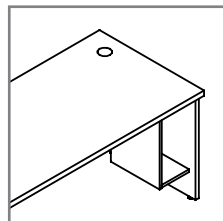
|             |      |                |
|-------------|------|----------------|
| 600mm wide  | 6WB  | <b>£66.50</b>  |
| 800mm wide  | 8WB  | <b>£77.50</b>  |
| 1000mm wide | 10WB | <b>£89.00</b>  |
| 1200mm wide | 12WB | <b>£97.50</b>  |
| 1400mm wide | 14WB | <b>£104.00</b> |
| 1600mm wide | 16WB | <b>£110.50</b> |
| 1800mm wide | 18WB | <b>£117.50</b> |



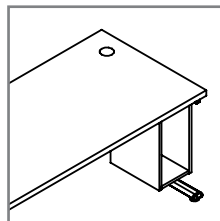
METAL CPU HOLDER  
MCPU **£201.50**



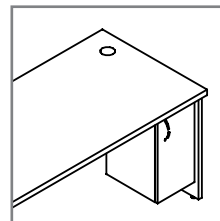
WIRE MANAGED CABLE  
COVER FOR C-FRAME LEGS  
WMCC **£49.50 Each**



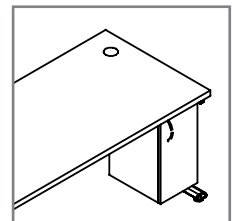
OPEN CPU HOLDER  
OCPU **£105.00**



OPEN CPU HOLDER FOR  
C-FRAME DESK  
OCFCPU **£138.50**



SECURE CPU HOLDER  
WITH VENTED DOOR  
SCPU **£227.00**



SECURE CPU HOLDER  
WITH VENTED DOOR FOR  
C-FRAME DESK  
CFSCPU **£260.00**

### F60 DESK EXTENSIONS

All sizes are shown in mm

DESK EXTENSIONS  
720 High

800 x 1000



L10TER **£353.00**

800 x 1000



L10TEL **£353.00**

800 x 1000



L10BE **£353.00**

1600 x 800



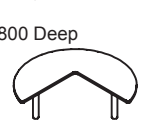
L16DE **£348.50**

Left Hand



L834DEL **£480.00**

Right Hand



L834DER **£480.00**

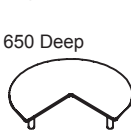
1300Ø for 800 Deep

Left Hand



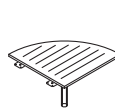
L634DEL **£480.00**

Right Hand



L634DER **£480.00**

Right Hand  
800 x 800



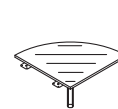
8QER **£260.00**

Left Hand  
800 x 800



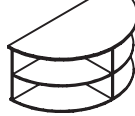
8QEL **£260.00**

Non Directional  
800 x 800



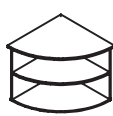
8QE **£260.00**

1600



L16HFE **£665.00**

800



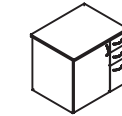
L8QFE **£473.00**

800



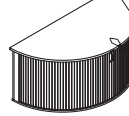
LPDRR **£775.50**

800



LPDRL **£775.50**

1600



16HFET **£939.00**

800



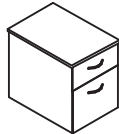
8QFET **£738.50**

### F60 PEDESTALS

All sizes are shown in mm

FIXED PEDESTALS  
537 High

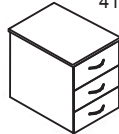
418 Wide



FP2 **£308.00**

600 Deep

418 Wide



FP3 **£372.00**

600 Deep

MOBILE PEDESTAL  
545 High

422 Wide



MP2 **£361.00**

600 Deep

MOBILE PEDESTALS  
680 High

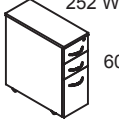
422 Wide



MPC **£340.50**

600 Deep

252 Wide



MPS3 **£363.00**  
3 DRAWER

600 Deep

422 Wide



MP3 **£401.50**  
3 DRAWER

600 Deep

DESK HIGH PEDESTALS  
720 High

435 Wide



DHP36 **£424.50**  
3 DRAWER

650 Deep

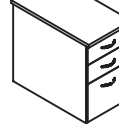
435 Wide



DHP46 **£475.00**  
4 DRAWER

650 Deep

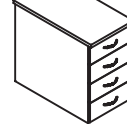
435 Wide



DHP38 **£445.00**  
3 DRAWER

800 Deep

435 Wide

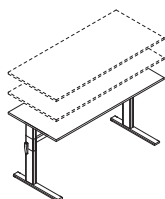


DHP48 **£512.50**  
4 DRAWER

800 Deep

**F60 HEIGHT ADJUSTABLE DESK SPECIFICATION**

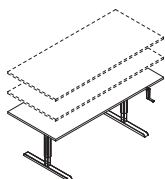
- Silver anodised frame.
- 25mm thick desk top.
- Optional modesty panel.
- Manual front crank handle.
- Electric adjustment.



**HEIGHT ADJUSTABLE DESK - ELECTRIC**

|                          |       |                  |
|--------------------------|-------|------------------|
| 1200mm wide x 800mm deep | HAE12 | <b>£1,553.50</b> |
| 1400mm wide x 800mm deep | HAE14 | <b>£1,581.00</b> |
| 1600mm wide x 800mm deep | HAE16 | <b>£1,621.50</b> |
| 1800mm wide x 800mm deep | HAE18 | <b>£1,654.00</b> |

Travel 630 - 1280mm



**HEIGHT ADJUSTABLE DESK - MANUAL FRONT CRANK**

|                          |       |                  |
|--------------------------|-------|------------------|
| 1200mm wide x 800mm deep | HAM12 | <b>£1,232.00</b> |
| 1400mm wide x 800mm deep | HAM14 | <b>£1,239.00</b> |
| 1600mm wide x 800mm deep | HAM16 | <b>£1,270.00</b> |
| 1800mm wide x 800mm deep | HAM18 | <b>£1,295.00</b> |

Travel 620 - 1050mm

For wave tops 900>800mm add £33.00 and suffix code with W.  
For double wave tops 900>800>900 add £50.00 and suffix code with DW.

## F60 STORAGE SPECIFICATION

- All doors and drawers are standard with a 'D' style handle (see images below).
- Optional handles are available upon request.
- All file drawers are box drawers with extension runners.
- All vertical surfaces are 18mm thick MFC.
- All tops are 25mm thick MFC with 2mm grain through edging.
- All side opening tambour shutters are silver RAL 9006.
- All metal cupboard internals are black.
- All wall mounted cupboards come complete with wall fixings.

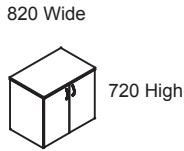




## F60 STORAGE

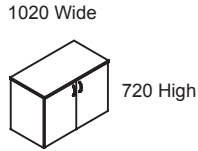
All sizes are shown in mm

### CUPBOARDS 550 Deep



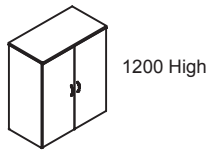
820 Wide  
720 High

L78C2D **£489.50**



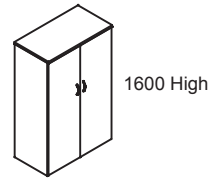
1020 Wide  
720 High

L7C2D **£520.00**



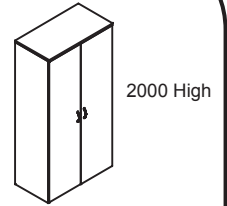
1020 Wide  
1200 High

L12C2D **£626.50**



1020 Wide  
1600 High

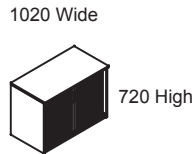
L16C2D **£739.50**



1020 Wide  
2000 High

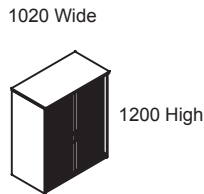
L20C2D **£888.00**

### TAMBOUR CUPBOARDS 550 Deep



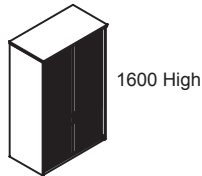
1020 Wide  
720 High

L7SOTA **£631.50**



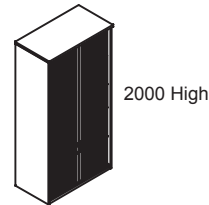
1020 Wide  
1200 High

L12SOTA **£784.00**



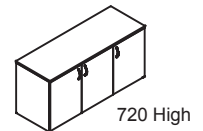
1020 Wide  
1600 High

L16SOTA **£935.50**



1020 Wide  
2000 High

L20SOTA **£1,098.00**

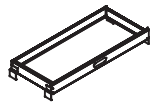


1530 Wide  
720 High

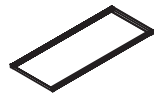
L7C3D **£778.50**  
(CREDENZA)

All side opening Tambour Cupboards will only accept 800mm wide internal fittings.

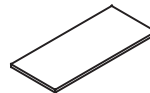
### CUPBOARD INTERNALS 1000 Wide



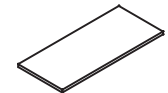
1000ROFF **£171.00**



LFF10 **£129.00**



MCS10 **£104.00**



WS1000 **£56.50**

### FILING CONVERSION BAR FOR ROLL OUT FILING FRAME

FCB10 **£10.00** (2 required)

### CUPBOARD INTERNALS 800 Wide



800ROFF **£171.00**



LFF8 **£102.00**



MCS8 **£75.00**



WS800 **£45.50**

### FILING CONVERSION BAR FOR ROLL OUT FILING FRAME

FCB8 **£10.00** (1 required)

### METAL SHELF CONVERSION BAR

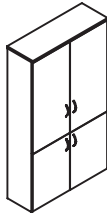
800mm SCB8 **£37.00**

1000mm SCB10 **£48.50**

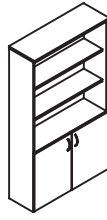
## F60 COMBINATION STORAGE

All sizes are shown in mm

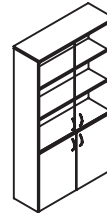
COMBINATION STORAGE  
CUPBOARDS  
1020 Wide x 350 Deep x 1800 High  
Bottom cupboard 720 High



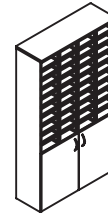
C1810DD **£936.50**  
3 shelves



C1810DO **£839.00**  
3 shelves

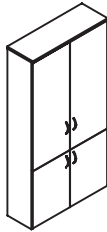


C1810DG **£1,854.00**  
2 glass, 1 MFC shelf  
LED lights

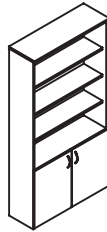


C1810DP **£1,635.00**  
1 shelf, 40 compartments

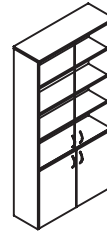
1020 Wide x 350 Deep x 2000 High  
Bottom cupboard 720 High



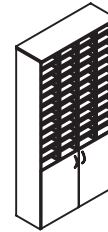
C2010DD **£1,040.00**  
3 shelves



C2010DO **£921.00**  
3 shelves

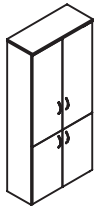


C2010DG **£2,036.00**  
2 glass, 1 MFC shelf  
LED lights

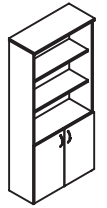


C2010DP **£1,895.50**  
1 shelf, 48 compartments

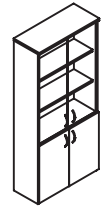
820 Wide x 350 Deep x 1800 High  
Bottom cupboard 720 High



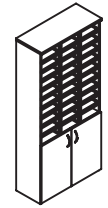
C188DD **£819.00**  
3 shelves



C188DO **£778.50**  
3 shelves



C188DG **£1,635.00**  
2 glass, 1 MFC shelf  
LED lights

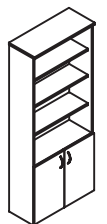


C188DP **£1,577.00**  
1 shelf, 30 compartments

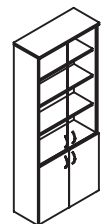
820 Wide x 350 Deep x 2000 High  
Bottom cupboard 720 High



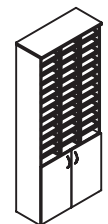
C208DD **£939.00**  
3 shelves



C208DO **£819.50**  
3 shelves



C208DG **£1,895.50**  
2 glass, 1 MFC shelf  
LED lights

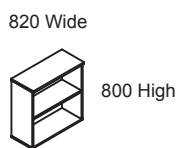


C208DP **£1,755.00**  
1 shelf, 36 compartments

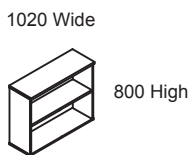
## F60 WALL MOUNTED STORAGE

All sizes are shown in mm

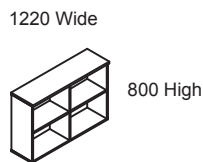
WALL MOUNTED BOOKCASES  
350 Deep



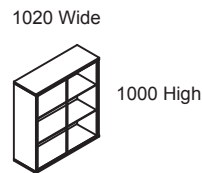
L8WBO **£345.50**



L10WBO **£596.00**

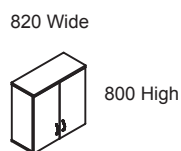


L12WBO **£723.00**

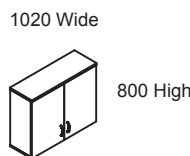


L10WBCG **£1,082.50**  
(GLASS DOORS, WOODEN SHELVES)

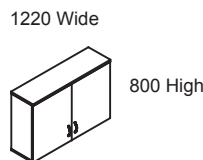
WALL MOUNTED CUPBOARDS WITH DOORS  
350 Deep



L8WBD **£484.50**



L10WBD **£688.00**



L12WBD **£883.50**

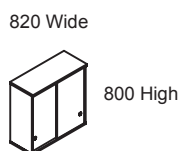
All wall mounted cupboards come standard with four/six raw plugs and fixing screws. For heavy duty cavity fixing please use:

HEAVY DUTY CAVITY WALL FIXING

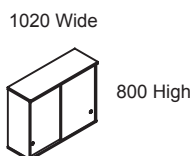
Pack of 4 HDCF4 **£13.00**

Pack of 5 HDCF6 **£17.50**

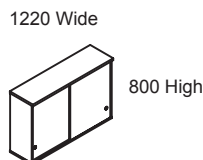
SLIDING DOOR WALL MOUNTED CUPBOARDS  
350 Deep



L8WBSD **£604.50**



L10WBSD **£723.00**



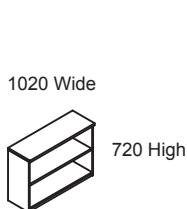
L12WBSD **£923.50**

All sliding door wall mounted cupboards are standard with a central divider and two shelves.

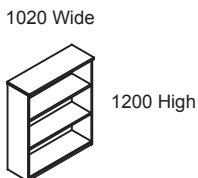
## F60 BOOKCASES

All sizes are shown in mm

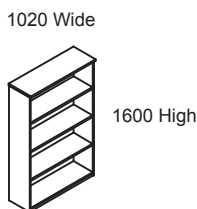
BOOKCASES  
350 Deep



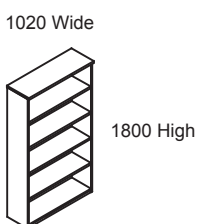
L7BCO **£363.50**



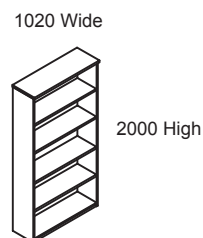
L12BCO **£525.00**



L16BCO **£591.00**



L18BCO **£619.00**

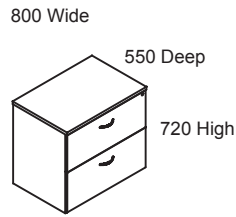


L20BCO **£717.00**

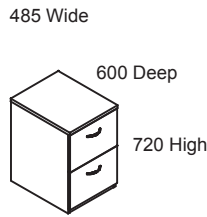
### F60 FILING STORAGE

All sizes are shown in mm

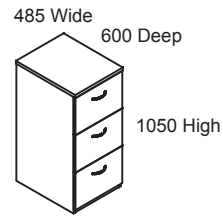
#### FILING CABINETS



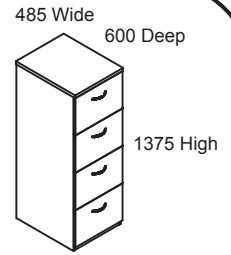
L2D8SF **£918.50**



L2FC **£693.50**



L3FC **£861.00**



L4FC **£1,075.50**

### F60 PIGEON HOLE STORAGE

All sizes are shown in mm

#### PIGEON HOLE UNITS 820 Wide x 350 Deep



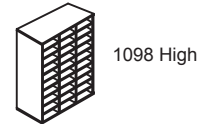
PH98 **£449.00**  
9 compartments



PH158 **£640.00**  
15 compartments



PH218 **£860.00**  
21 compartments



PH308 **£1,098.00**  
30 compartments

#### PIGEON HOLE UNITS 1020 Wide x 350 Deep



PH1210 **£475.00**  
12 compartments



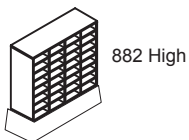
PH2010 **£679.50**  
20 compartments



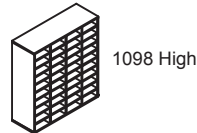
TICKET STRIP HOLDER (tickets not included)  
Set of 3 - 3TS **£23.00**  
Set of 4 - 4TS **£27.50**



PH2810 **£889.00**  
28 compartments

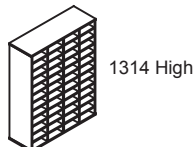


PH3210 **£1,109.00**  
32 compartments

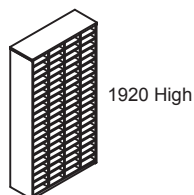


PH4010 **£1,157.50**  
40 compartments

#### FLOOR STANDING PIGEON HOLE UNITS 1020 Wide x 350 Deep



PH4810 **£1,394.00**  
48 compartments



PH7610 **£1,956.50**  
76 compartments

## POSTROOM SPECIFICATION

- All doors and drawers are standard with a 'D' style handle (see images below).
- Optional handles are available upon request.
- All vertical surfaces are 18mm thick MFC.
- All tops are 25mm thick MFC with 2mm grain through edging.
- All side open tambour shutters are silver RAL 9006.
- All plastic trays have the choice of colours, please ask our sales team for details.
- All metal framed packing benches are finished in silver RAL 9006.



**POSTROOM**

All sizes are shown in mm

PIGEON HOLE UNITS  
820 Wide x 350 Deep



342 High

**PH98 £449.00**  
9 compartments



558 High

**PH158 £640.00**  
15 compartments



774 High

**PH218 £860.00**  
21 compartments



1098 High

**PH308 £1,098.00**  
30 compartments

PIGEON HOLE UNITS  
1020 Wide x 350 Deep



342 High

**PH1210 £475.00**  
12 compartments



558 High

**PH2010 £679.50**  
20 compartments

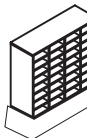


**TICKET STRIP HOLDER** (tickets not included)  
Set of 3 - 3TS **£23.00**  
Set of 4 - 4TS **£27.50**



774 High

**PH2810 £889.00**  
28 compartments



882 High

**PH3210 £1,109.00**  
32 compartments



1098 High

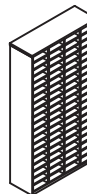
**PH4010 £1,157.50**  
40 compartments

FLOOR STANDING  
PIGEON HOLE UNITS  
1020 Wide x 350 Deep



1314 High

**PH4810 £1,394.00**  
48 compartments

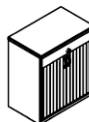


1920 High

**PH7610 £1,956.50**  
76 compartments

CUPBOARDS WITH  
PULL-OUT REF SHELF  
500 Deep x 900 High

820mm Wide



**CRST8 £794.00**

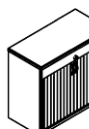


**CRD8 £720.00**



**CRO8 £579.50**

1020mm Wide



**CRST10 £874.50**



**CRD10 £768.00**



**CRO10 £660.00**



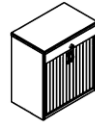
## POSTROOM

All sizes are shown in mm

PACKING BENCH CUPBOARDS  
WITH TOOL DRAWER  
820mm Wide x 500 Deep x 900 High



PCD58 **£768.00**



PCT58 **£874.50**



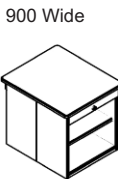
PCO58 **£660.00**

HEAVY DUTY PACKING BENCH  
WELDED FRAME  
1000mm Wide x 600 Deep x 900 High  
25mm Thick MFC Top

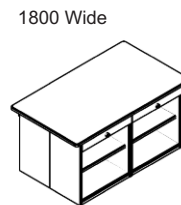


HDPB **£420.00**

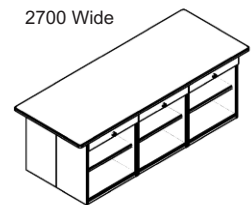
PACKING BENCH TOPS  
25mm Thick MFC x 1050 Deep



PBT9 **£227.00**



PBT18 **£274.00**



PBT27 **£382.00**

WALL MOUNTED STORAGE  
350 Deep x 800 High



L8WBO **£345.50**



L10WBO **£596.00**

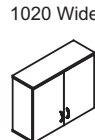


L12WBO **£723.00**

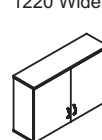
WALL MOUNTED CUPBOARDS  
350 Deep x 800 High



L8WBD **£484.50**



L10WBD **£688.00**



L12WBD **£883.50**

**F60 TABLES  
SPECIFICATION**

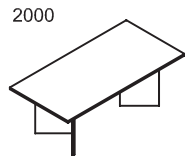
- All table tops are 25mm thick MFC with 2mm grain through edging.
- All arrow head support legs are 25mm thick MFC.
- All metal table frames are finished to silver RAL 9006 where possible.
- Chrome column bases are available upon request.



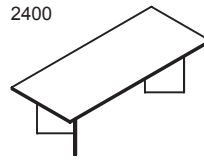
# F60 BOARDROOM TABLES

All sizes are shown in mm

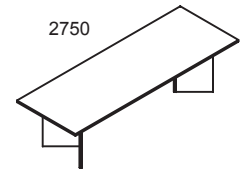
## RECTANGULAR TABLES 1200 Deep



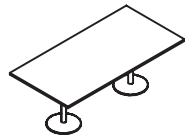
R2 £810.50



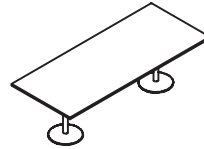
R24 £873.50



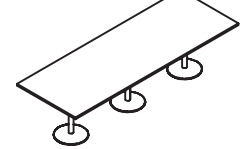
R27 £1,032.00



RC2 £1,000.00

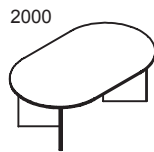


RC24 £1,290.00

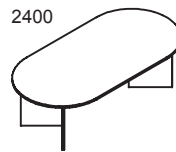


RC27 £1,682.50

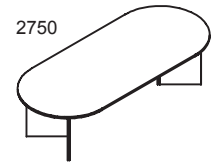
## D-END TABLES 1200 Deep



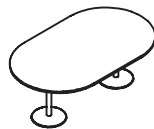
D2 £825.50



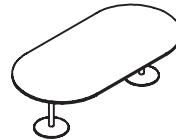
D24 £889.00



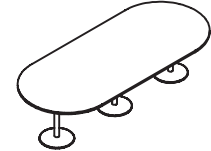
D27 £1,050.00



DC2 £1,386.50

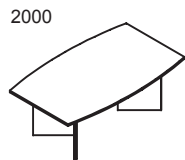


DC24 £1,425.00

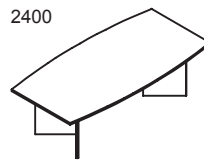


DC27 £1,889.50

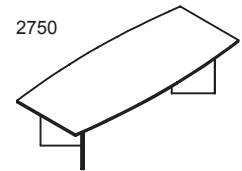
## BARREL TABLES 1000-1200 Deep



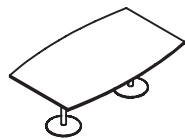
B2 £825.50



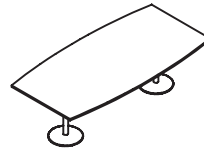
B24 £889.00



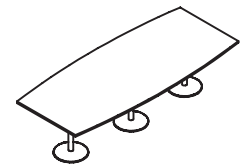
B27 £1,050.00



BC2 £1,386.50

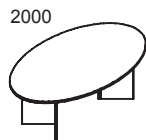


BC24 £1,425.00

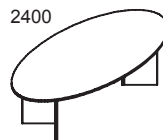


BC27 £1,889.50

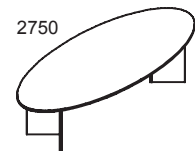
## OVAL TABLES 1200 Deep



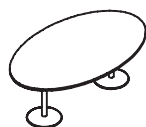
O2 £825.50



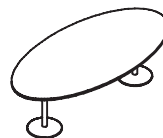
O24 £889.00



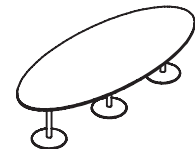
O27 £1,050.00



OC2 £1,386.50



OC24 £1,425.00



OC27 £1,889.50

**F60 TABLES**

All sizes are shown in mm

ARROW HEAD BASE TABLES  
720 High

800



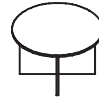
C8AHB £335.00

1000



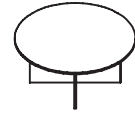
C10AHB £376.50

1200



C12AHB £427.50

1600



C16AHB £624.00

COFFEE TABLES  
420 High

600



CT64 £294.50

800



CT84 £285.50

600



ST64 £218.50

800



ST84 £260.00

STANDARD COLUMN TABLES  
720 High

800



C8CB £565.50

1000



C10CB £589.00

HEAVY DUTY COLUMN TABLES  
720 High

1000



HDCT10 £604.50

1200



HDCT12 £750.00

STARBASE TABLES  
720 High

800



C8SB £665.00

1000



C10SB £707.00

POSEUR TABLES  
SILVER FRAME

1100 High  
600 Dia Base

600 Dia



POT6 £729.00

800 Dia



POT8 £793.00

1000 Dia



POT10 £861.50

## F60 TILT TOP MOBILE TABLES

All sizes are shown in mm

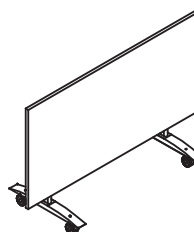
### RECTANGULAR TABLES - 720mm high

#### 600mm Deep

|             |       |         |
|-------------|-------|---------|
| 1000mm wide | TT610 | £675.50 |
| 1200mm wide | TT612 | £696.50 |
| 1400mm wide | TT614 | £712.50 |
| 1600mm wide | TT616 | £729.00 |
| 1800mm wide | TT618 | £753.50 |
| 2000mm wide | TT620 | £784.00 |

#### 800mm Deep

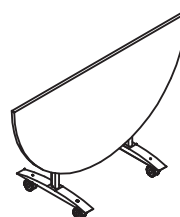
|             |       |         |
|-------------|-------|---------|
| 1000mm wide | TT810 | £683.50 |
| 1200mm wide | TT812 | £702.00 |
| 1400mm wide | TT814 | £714.00 |
| 1600mm wide | TT816 | £731.00 |
| 1800mm wide | TT818 | £760.00 |
| 2000mm wide | TT820 | £791.50 |



### SEMI CIRCULAR TABLES - 720mm high

#### 800mm Deep

|             |        |         |
|-------------|--------|---------|
| 1200mm wide | TTS812 | £732.50 |
| 1400mm wide | TTS814 | £745.00 |
| 1600mm wide | TTS816 | £764.00 |



### TRAPEZOIDAL TABLES - 720mm high

#### 600mm Deep

|             |        |         |
|-------------|--------|---------|
| 1000mm wide | TTZ610 | £707.00 |
| 1200mm wide | TTZ612 | £729.00 |
| 1400mm wide | TTZ614 | £743.00 |
| 1600mm wide | TTZ616 | £760.00 |
| 1800mm wide | TTZ618 | £784.00 |
| 2000mm wide | TTZ620 | £816.50 |

#### 800mm Deep

|             |        |         |
|-------------|--------|---------|
| 1000mm wide | TTZ810 | £716.00 |
| 1200mm wide | TTZ812 | £732.50 |
| 1400mm wide | TTZ814 | £745.00 |
| 1600mm wide | TTZ816 | £764.00 |
| 1800mm wide | TTZ818 | £794.00 |
| 2000mm wide | TTZ820 | £824.00 |

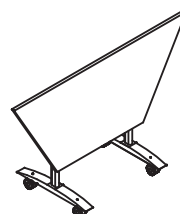
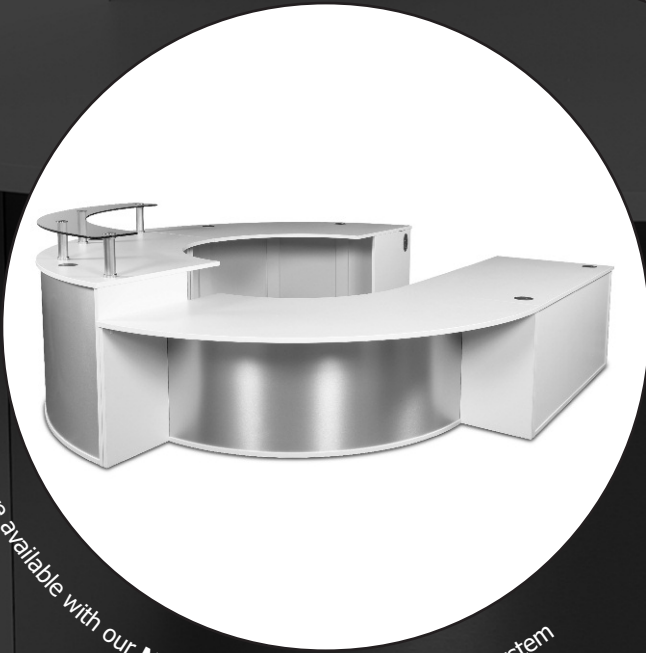


TABLE CONNECTING BRACKETS  
TCB £31.00



**R70 RECEPTIONS  
SPECIFICATION**

- All counter and work tops are 25mm thick MFC with grain through edging.
- All vertical support panel end legs are 25mm thick MFC.
- All kick plinths are brushed silver metal laminate. Available as an option.
- All glass counter tops are 10mm thick toughened glass mounted on silver anodised turrets.
- All reception counters are delivered pre-built, please check your access.








Special reception counters are available with our **Made to Measure, Made to Fit** system






# FINESSE RECEPTION SYSTEM

All sizes are shown in mm






90° INSIDE RADIUS COUNTERS  
720 High x 800 Deep

|                | 800 Radius  | 1000 Radius   | 1200 Radius   | 1400 Radius   | 1500 Radius   |
|----------------|---|---|---|---|---|
|                |  |  |  |  |  |
|                | FIN8RAD   | FIN10RAD  | FIN12RAD  | FIN14RAD  | FIN15RAD  |
| WOOD GRAIN     | £1,296.00   | £1,421.50   | £1,473.00   | £1,631.50   | £1,735.00   |
| BRUSHED SILVER | £1,411.00   | £1,542.00   | £1,593.00   | £1,750.50   | £1,854.00   |




45° INSIDE RADIUS COUNTERS  
720 High x 800 Deep

|                | 1600 Radius   | 1800 Radius   | 2000 Radius   |
|----------------|---|---|---|
|                |  |  |  |
|                | FIN16RAD  | FIN18RAD  | FIN20RAD  |
| WOOD GRAIN     | £1,473.00   | £1,631.50   | £1,735.00   |
| BRUSHED SILVER | £1,593.00   | £1,750.50   | £1,854.00   |






90° RADIUS  
WHEELCHAIR COUNTERS  
720 High x 800 Deep

|                | 800 Radius   | 1000 Radius  | 1200 Radius  | 1400 Radius  | 1500 Radius  |
|----------------|--|--|--|--|--|
|                |  |  |  |  |  |
|                | FW8RAD   | FW10RAD  | FW12RAD  | FW14RAD  | FW15RAD  |
| WOOD GRAIN     | £1,179.00  | £1,457.00  | £1,473.00  | £1,631.50  | £1,735.00  |
| BRUSHED SILVER | £1,275.00  | £1,577.00  | £1,593.00  | £1,750.50  | £1,854.00  |




45° RADIUS  
WHEELCHAIR COUNTERS  
720 High x 800 Deep

|                | 1600 Radius   | 1800 Radius   | 2000 Radius   |
|----------------|---|---|---|
|                |  |  |  |
|                | FW16RAD   | FW18RAD   | FW20RAD   |
| WOOD GRAIN     | £1,473.00   | £1,631.50   | £1,735.00   |
| BRUSHED SILVER | £1,593.00   | £1,750.50   | £1,854.00   |

90° RADIUS COUNTERS  
720 High x 800 Deep

|                | 800 Radius  | 1000 Radius   | 1200 Radius   | 1400 Radius   | 1500 Radius   |
|----------------|---|---|---|---|---|
|                |  |  |  |  |  |
|                | F8RAD   | F10RAD  | F12RAD  | F14RAD  | F15RAD  |
| WOOD GRAIN     | £1,287.00   | £1,321.50   | £1,374.50   | £1,531.00   | £1,633.50   |
| BRUSHED SILVER | £1,407.50   | £1,443.00   | £1,495.50   | £1,649.50   | £1,753.50   |

45° RADIUS COUNTERS  
720 High x 800 Deep

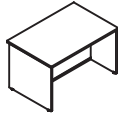
|                | 1600 Radius   | 1800 Radius   | 2000 Radius   |
|----------------|---|---|---|
|                |  |  |  |
|                | F16RAD  | F18RAD  | F20RAD  |
| WOOD GRAIN     | £1,374.50   | £1,531.00   | £1,633.50   |
| BRUSHED SILVER | £1,495.50   | £1,649.50   | £1,753.50   |

**FINESSE RECEPTION SYSTEM**

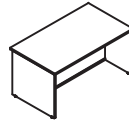
All sizes are shown in mm

STRAIGHT WHEELCHAIR COUNTERS  
720 High x 800 Deep

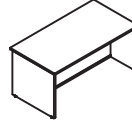
1200 Wide



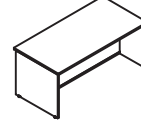
1400 Wide



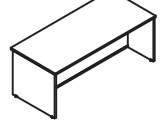
1500 Wide



1600 Wide



1800 Wide



WOOD GRAIN  
BRUSHED SILVER

F12WSTR  
£928.50  
£1,048.00

F14WSTR  
£1,136.50  
£1,256.00

F15WSTR  
£1,214.00  
£1,335.50

F16WSTR  
£1,291.00  
£1,411.00

F18WSTR  
£1,344.00  
£1,464.00

STRAIGHT COUNTERS  
720 High x 800 Deep

400 Wide



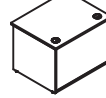
600 Wide



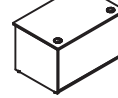
800 Wide



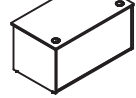
1000 Wide



1200 Wide



1400 Wide



WOOD GRAIN  
BRUSHED SILVER

F4STR  
£420.00  
£541.50

F6STR  
£480.00  
£601.50

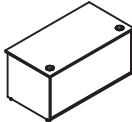
F8STR  
£601.50  
£720.00

F10STR  
£729.00  
£847.00

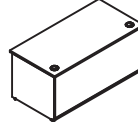
F12STR  
£828.00  
£947.50

F14STR  
£1035.00  
£1,155.50

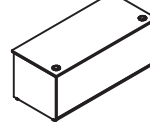
1500 Wide



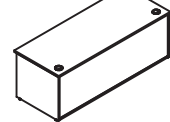
1600 Wide



1800 Wide



2000 Wide



WOOD GRAIN  
BRUSHED SILVER

F15STR  
£1,113.50  
£1,234.50

F16STR  
£1,192.00  
£1,311.50

F18STR  
£1,243.50  
£1,335.50

F20STR  
£1,451.50  
£1,570.00

# FINESSE RECEPTION ACCESSORIES

All sizes are shown in mm

45° INSIDE RADIUS  
GLASS COUNTER TOP  
210 High x 250 Deep

1600 Radius



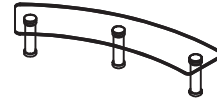
16INRG £1035.00

1800 Radius



18INRG £1,298.50

2000 Radius



20INRG £1,347.50

90° INSIDE RADIUS  
GLASS COUNTER TOP  
210 High x 250 Deep

1000 Radius



10INRG £1035.00

1200 Radius



12INRG £1,113.00

1400 Radius



14INRG £1,298.50

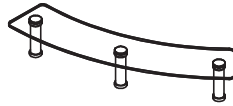
1500 Radius



15INRG £1,347.50

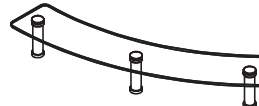
45° RADIUS  
GLASS COUNTER TOP  
210 High x 250 Deep

1600 Radius



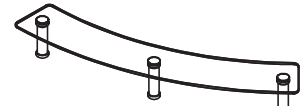
16RG £1035.00

1800 Radius



18RG £1,298.50

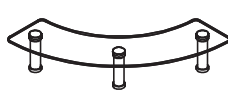
2000 Radius



20RG £1,347.50

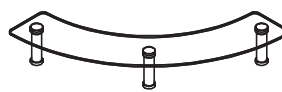
90° RADIUS  
GLASS COUNTER TOP  
210 High x 250 Deep

800 Radius



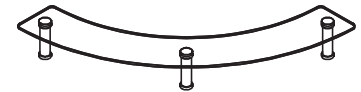
8RG £971.00

1000 Radius



10RG £1035.00

1200 Radius



12RG £1,113.00

1400 Radius



14RG £1,298.50

1500 Radius



15RG £1,347.50

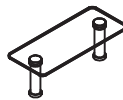
STRAIGHT GLASS  
COUNTER TOP  
210 High x 250 Deep

400 Wide



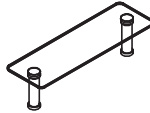
4SG £451.50

600 Wide



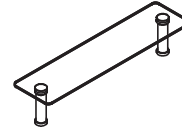
6SG £488.50

800 Wide



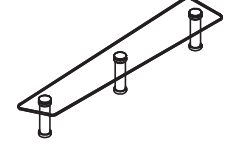
8SG £571.00

1000 Wide



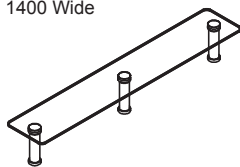
10SG £595.00

1200 Wide



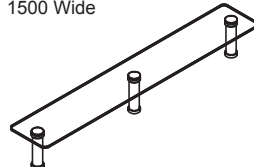
12SG £620.00

1400 Wide



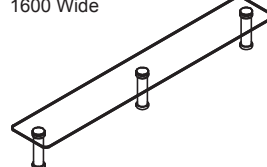
14SG £778.50

1500 Wide



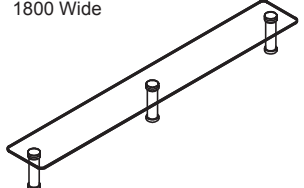
15SG £828.00

1600 Wide



16SG £881.00

1800 Wide

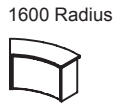


18SG £1,035.00

**FINESSE RECEPTION ACCESSORIES**

All sizes are shown in mm

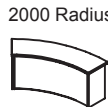
45° INSIDE RADIUS  
COUNTER TOP BOXES  
480 High x 300 Deep



16INRTB £412.00



18INRTB £438.50



20INRTB £469.50

90° INSIDE RADIUS  
COUNTER TOP BOXES  
480 High x 300 Deep



8INRTB £289.50



10INRTB £363.00



12INRTB £390.00



14INRTB £412.00



15INRTB £464.00

45° RADIUS  
COUNTER TOP BOXES  
480 High x 300 Deep



16RTB £362.00



18RTB £388.50



20RTB £413.00

90° RADIUS  
COUNTER TOP BOXES  
480 High x 300 Deep



8RTB £289.50



10RTB £315.00



12RTB £340.50



14RTB £362.00



15RTB £413.00

STRAIGHT COUNTER  
TOP BOXES  
480 High x 300 Deep



4TB £208.50



6TB £260.00



8TB £289.50



10TB £315.00

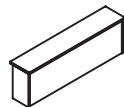


12TB £331.00

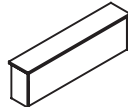


14TB £345.50

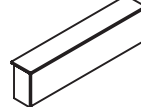
STRAIGHT COUNTER  
TOP BOXES  
480 High x 300 Deep



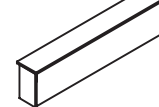
15TB £362.00



16TB £388.50



18TB £413.00

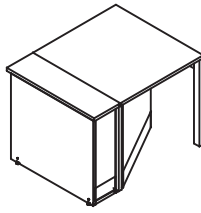


20TB £494.50

## FINESSE RECEPTION - MISCELLANEOUS

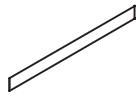
All sizes are shown in mm

GATE & FLAP ACCESS  
1000 Wide x 800 Deep x 720 High



Wood Grain - GF10W **£1,497.50**  
Brushed Silver - GF10M **£1,733.00**

BRUSHED SILVER KICK PLATE  
TO FIT ALL COUNTERS



SKP **£114.50** per counter

STRAIGHT PIGEON HOLE SHELF  
WITH DIVIDER TO FIT ALL  
STRAIGHT COUNTER TOP BOXES

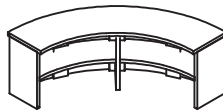
TO BE USED IN CONJUNCTION  
WITH 480mm HIGH TOP BOX



STBSD **£138.50**  
Wood Grain only

RADIUS PIGEON HOLE SHELF  
WITH DIVIDER TO FIT ALL  
RADIUS COUNTER TOP BOXES

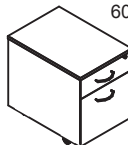
TO BE USED IN CONJUNCTION  
WITH 480mm HIGH TOP BOX



RTBSD **£323.50**  
Wood Grain only

PEDESTALS  
680 High

422 Wide  
600 Deep



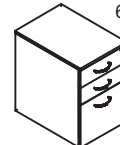
MP2 **£361.00**

252 Wide  
600 Deep



MPS3 **£363.00**  
3 DRAWER

422 Wide  
600 Deep



MP3 **£401.50**  
3 DRAWER

## CALL CENTRE SPECIFICATION

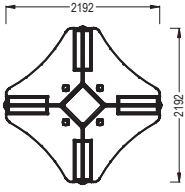
- All call centres are manufactured with Flair system screens and a combination of 18mm/25mm MFC.
- All side screens are curved style.
- All back screens are straight style.
- All CPU units are standard with one lockable personal drawer.
- All CPU units can be made up to special widths to accommodate various size CPU processors.
- Each desk top comes with one cable port as standard.
- All call centres will have a three quarter length back screen as standard to allow access into the centre module.
- Call centres can be built around columns.
- All call centres are delivered flat packed.
- Special size call centres are available, please contact the sales office on 01376 505800.



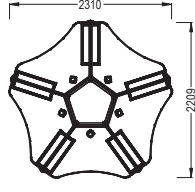


# CALL CENTRES - FABRIC SCREENS WITH CPU HOLDER

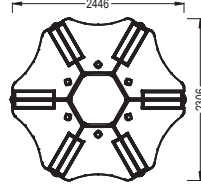
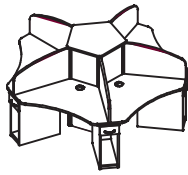
All sizes are shown in mm



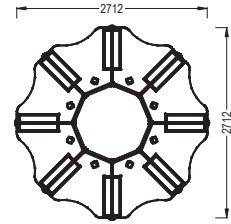
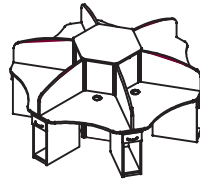
4WFC £2,990.00



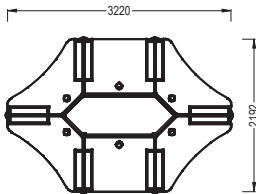
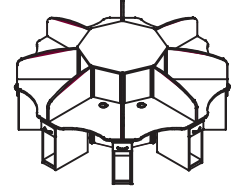
5WFC £3,711.50



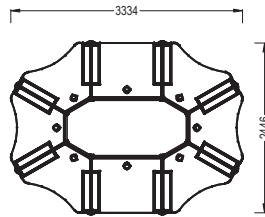
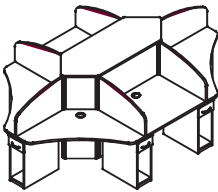
6WFC £4,446.00



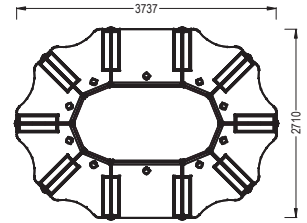
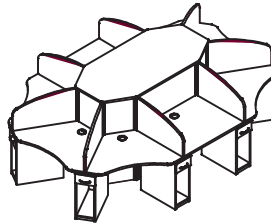
8WFC £5,917.50



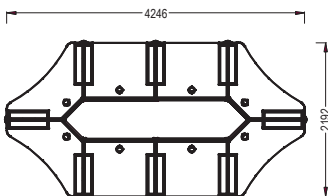
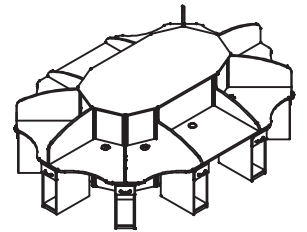
6WLFCA £4,511.50



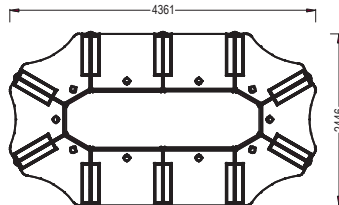
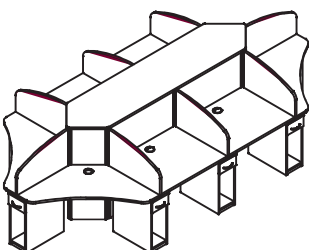
8WLFCA £6,056.00



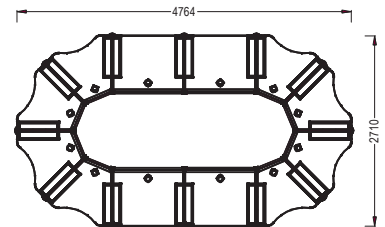
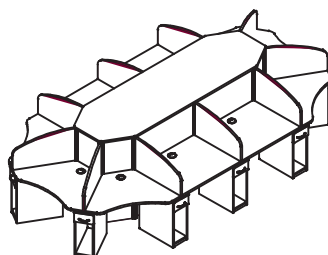
10WLFCA £7,520.50



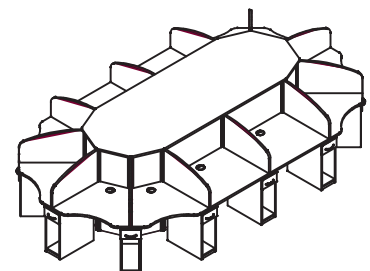
8WLFCA £6,216.00



10WLFCA £7,679.00

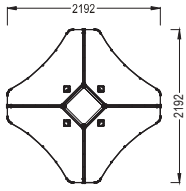


12WLFCA £9,143.50

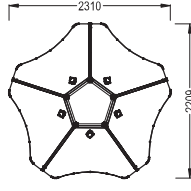


**CALL CENTRES - FABRIC SCREENS (NO CPU HOLDER)**

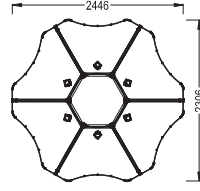
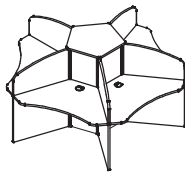
All sizes are shown in mm



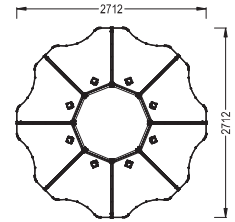
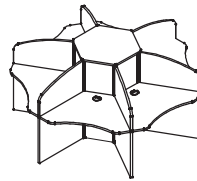
**4WF £2,493.50**



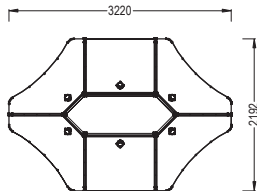
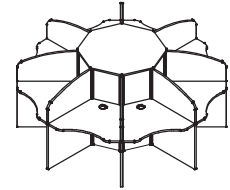
**5WF £3,093.00**



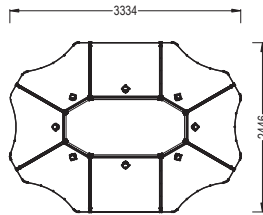
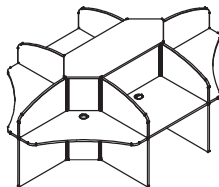
**6WF £3,690.00**



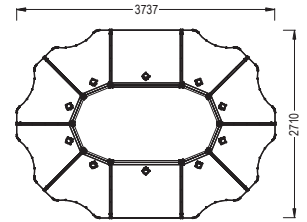
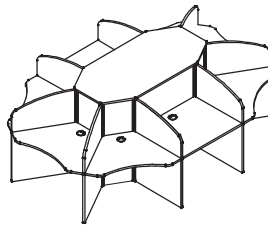
**8WF £4,908.00**



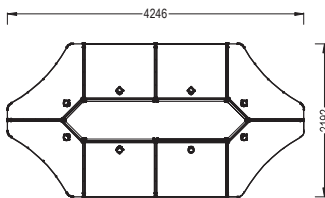
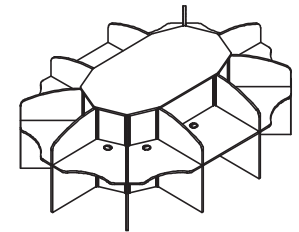
**6WLFA £3,759.00**



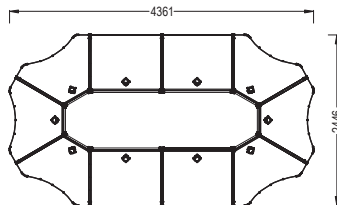
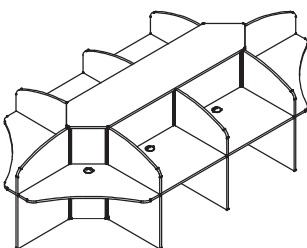
**8WLFA £5,046.50**



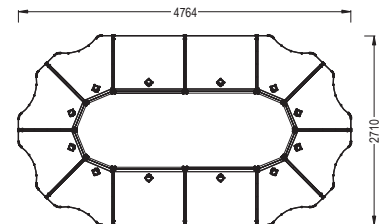
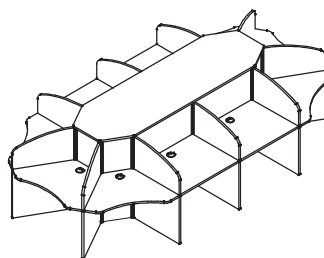
**10WLFA £6,284.00**



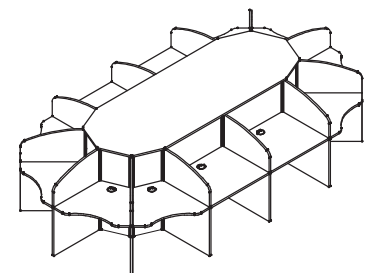
**8WLFB £5,206.50**



**10WLFB £6,443.50**

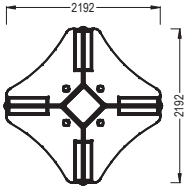


**12WF £7,620.50**

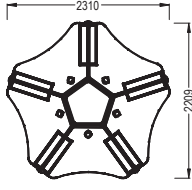


# CALL CENTRES - MFC SCREENS WITH CPU HOLDER

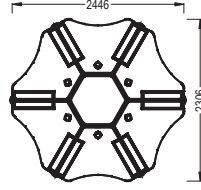
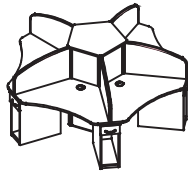
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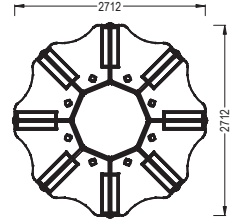
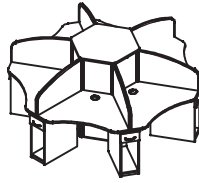
4WMC £2,793.00



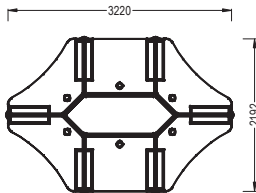
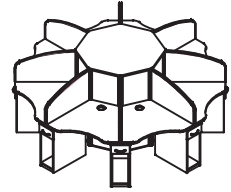
5WMC £3,491.50



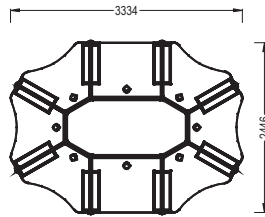
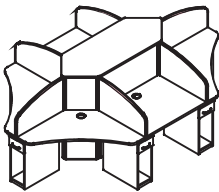
6WMC £4,193.50



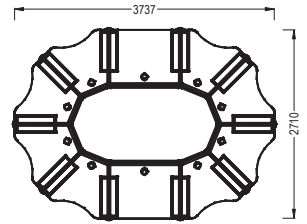
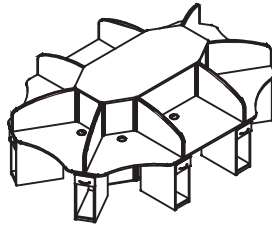
8WMC £5,597.50



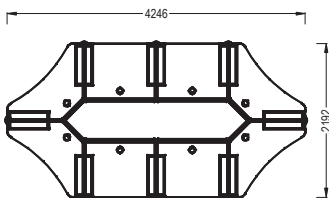
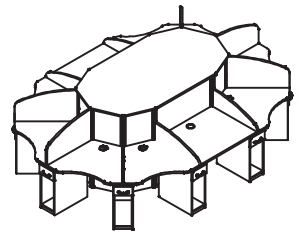
6WLMCA £4,262.00



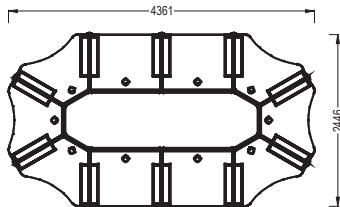
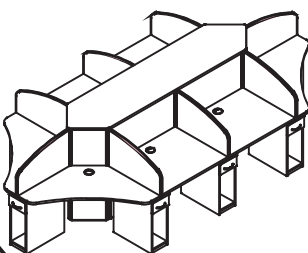
8WLMCA £5,737.50



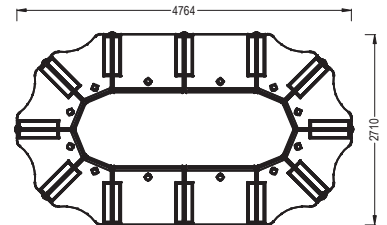
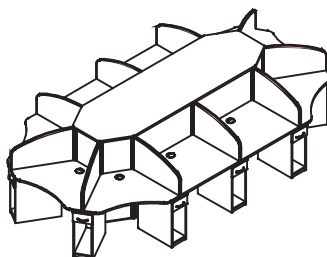
10WLMCA £7,120.00



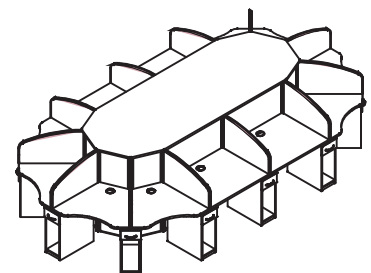
8WLMCB £5,896.00



10WLMCB £7,279.00

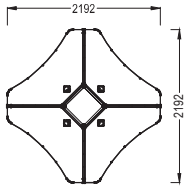


12WMC £8,683.00

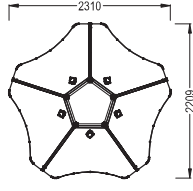
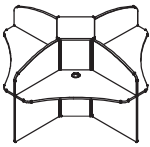


**CALL CENTRES - MFC SCREENS (NO CPU HOLDER)**

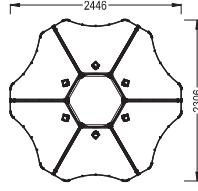
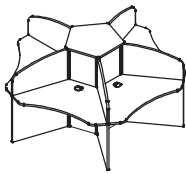
All sizes are shown in mm



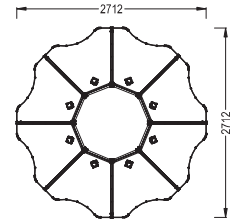
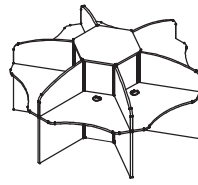
**4WM £2,155.50**



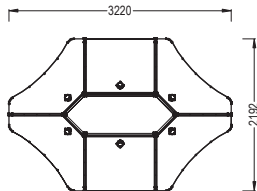
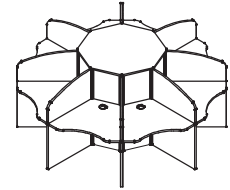
**5WM £2,672.50**



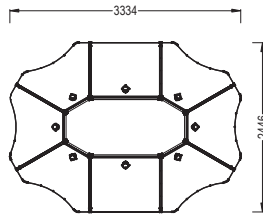
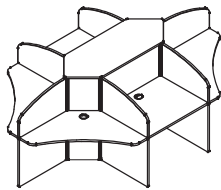
**6WM £3,192.50**



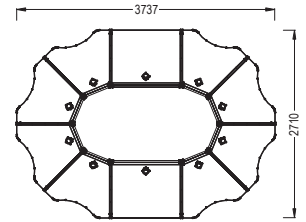
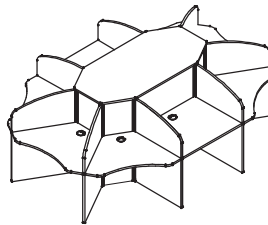
**8WM £4,288.00**



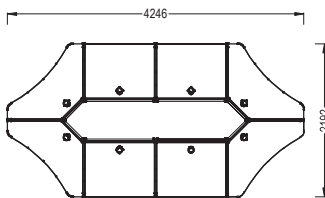
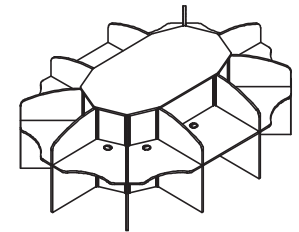
**6WLMA £3,259.50**



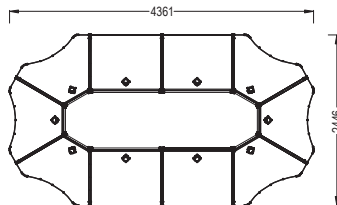
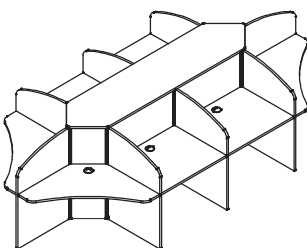
**8WLMA £4,357.50**



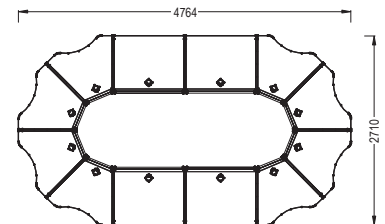
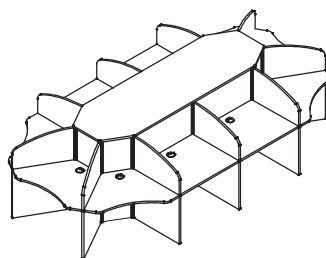
**10WLMA £5,486.00**



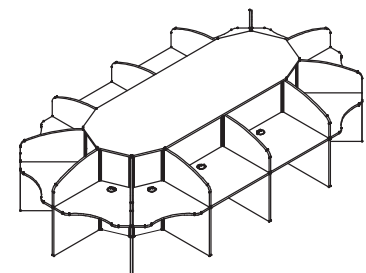
**8WLMB £4,516.50**



**10WLMB £5,645.50**



**12WM £6,721.50**



# HOW TO ORDER

Please email your order to [sales@officelivesolutions.co.uk](mailto:sales@officelivesolutions.co.uk) or fax to **01376 505801**. Please make sure your order has a purchase order number and an authorised signature.

Please ensure either a clear description of the product, product code or quotation number is stated on your order.

If you would like to open an account with us we may need financial information to support our proposal when submitting your request to our credit checking agency.

First three orders will be on a pro-forma basis. Production will start once clear funds have reached our bank.

Orders over £8,000 exclusive of VAT at the current rate will be subject to a deposit, part payment upon delivery and final payment to terms.

## **WHEN DO I RECEIVE MY ORDER?**

Different products have different lead times (depending on location), which is subject to confirmation at time of order.

- Screens 5-15 days.
- Standard Furniture 5-15 days.
- Standard Receptions 15-20 days.
- Storage Wall 15-20 days.
- Teacher Wall 15-20 days.
- Bespoke 20 days.

An order acknowledgement will be sent within 48 hours after the checking process has been completed. This will show your anticipated delivery date.

Please be aware that your delivery date is from when you have either placed your order with us or when we have received all the information from you to allow us to start our production process.

## **CAN I CANCEL AN ORDER?**

The cancellation of non standard products cannot be accepted and we reserve the right to fully recover the cost of any materials obtained or manufactured specifically for the order. On standard products cancellation can only be accepted if received in writing and within 24 hours of ordering.

# TERMS & CONDITIONS

## GENERAL

All orders are accepted subject to the following Terms and Conditions and supersede any Terms and Conditions proposed by the Customer and may not be varied except with the written consent of a Director of the Company. "The Company" means 'Office Life Solutions Limited' or "Office Life Solutions". "The Customer" means any person, firm or company trading with the Company. Our marketing policy is one of continuous product development. We therefore reserve the right to alter specifications and designs without notice. All orders are accepted subject to these Terms and Conditions of Sale unless otherwise specified and agreed in writing by the Company.

## PRICING

Prices payable for the goods will be those quoted at date of written quotation and/or relevant order. We reserve the right to vary such prices according to increases in costs of material, labour, transport, VAT or other factors which occur between order acceptance and delivery of the order or that part of the order being undelivered at the time of price variation. All prices are exclusive of VAT that will be invoiced at the appropriate rate applicable on the day of despatch.

## SITE SURVEY

Where Office Life Solutions undertakes to carry-out a site survey it is the Customer's responsibility to ensure the site is ready by the agreed date of the survey. A survey fee may be charged by the Company. Also if the surveyor attends site and cannot carry out the survey, Office Life Solutions will levy a charge between £125 and £175 + VAT (subject to location) for returning to the site to fulfil the site survey. It is the Customer's responsibility to meet our surveyor on site to ensure the correct area is measured. Office Life Solutions will take no responsibility for an incorrect site survey due to Customer not being present on site.

## PAYMENT

30 Days from month-end. In the event of late payment, the Company reserves the right to charge interest on overdue accounts at 4% above clearing bank base rate. Unpaid accounts will be placed on 'Notice of Stop' on the 7th of the month. No further goods will then be delivered until 'cleared' funds have been lodged into the Company's bank account. Should we need to issue the Customer with 7 day letters, the credit facility may be affected for future trading with Office Life Solutions.

## OWNERSHIP

The title and property in goods does not pass to the Customer until the Company receives full payment in respect thereof (and in the case of payment by cheque until the same has been honoured). If notwithstanding that the ownership of the goods has not passed to the Customer, the Customer shall sell the goods in such manner as to pass to a third party a valid title in the goods, the Customer shall hold the proceeds of such sale on trust for the Company. If payment for goods is overdue in whole or in part or there is any act of proceeding in which the Customer's solvency is involved, the Company shall have the right to enter upon the Customer's premises and remove the goods therefrom and for this purpose the Customer shall keep the goods separate and identifiable until full payment is made thereof.

## RISK

Risk of loss or damage to the goods shall pass to the Customer at the time of delivery to the Customer. Where goods are lost, damaged or destroyed after delivery and ownership has yet to pass, the Customer will indemnify the Company against any loss incurred by it provided such loss, damage or destruction does not result from the negligence of the Company.

## GUARANTEE

The Company undertakes that if within three years of delivery, the goods (including moving parts) are found upon inspection by or on behalf of the Company to have proved defective in workmanship or materials under normal use and service, it will (at its option) either repair or replace the defective goods or part thereof provided that in any case the original goods have been accepted and paid for in accordance with our trading terms and provided also that the goods have been properly maintained and have not been subject to any misuse, unauthorised repair, replacement, modification or alteration. In the case of goods not manufactured by the Company, the Company will pass on to the Customer, to the extent that it is able, any benefits obtainable under any warranty given by the Company's supplier provided that the goods have been paid for and accepted. In order to exercise its rights, the Customer shall inform the Company within 2 days of the date when such defect appeared or ought reasonably to have been discoverable and in any event within the relevant warranty period as specified above and shall at the Company's written request return the defective goods, carriage paid, to the Company's premises. Nothing herein shall impose any liability upon the Company in respect of any defect in the goods due to defects in any material supplied by the Customer which is incorporated in the goods or otherwise arising out of the acts, omissions, negligence or default of the Customer to comply with any recommendations of the Company as to storage, use, maintenance and handling of the goods.

## DELIVERY

The Company will take all the necessary steps to ensure that estimated delivery dates are adhered to but shall incur no liability whatsoever for any delays to these dates due to breakdown, illness, accident, lockout, shortage of materials or other causes beyond its reasonable control. All deliveries are effected to tailboard of vehicle only. Assistance may be required to offload large products and Customer is to notify the Company of any parking or access restrictions. Any other delivery requirements should be agreed and printed on the paperwork.

## DIRECT DELIVERY

In the case of approved Customers' requesting a delivery made to their end-user, deliveries would be effected to the tailboard of vehicle. The end-user must provide assistance in unloading. Where this results in bodily injury or damage that is not

attributable to the negligence of the Company or its employee(s), the Customer will indemnify the Company against any claims, proceedings, demands and costs that arise.

## CHARGES FOR DIRECT DELIVERY

The Company reserves the right to charge for direct deliveries. These will be confirmed by the Company at the time of ordering. Additional charges will apply for downtime when drivers are kept waiting at site at the hourly rate of £75+VAT. On such occasions the Company reserves the right to vacate the Customer's site/premises if our delivery schedules are going to be affected and a re-delivery charge will apply. Charges will also apply if adequate parking is not provided for the delivery to be effected. Parking fines will be recharged to the Customer at cost where parking is not provided to Office Life Solutions. A flat rate charge of £50+VAT will be made for deliveries within any congestion charging zones within the UK.

## CANCELLATIONS

The cancellation of orders for non-standard products cannot be accepted and we reserve the right to recover fully the cost of any materials obtained or manufactured specifically for the order. On standard products cancellation can only be accepted if received in writing and within 24 hours of ordering. Provided always that the Company is not committed to its Suppliers where goods have been ordered to meet shorter lead times to fulfil the Customer's orders.

## HANDLING CHARGE

Goods that are refused which will require re-delivery will incur additional delivery charges. Brackets that are ordered incorrectly may incur a 35% re-stocking charge.

## DIMENSIONS

All measurements quoted in our literature are nominal and terms used are those accepted by the Trade.

## INSTALLATION

Where Office Life Solutions undertakes an installation, it is the responsibility of the Customer to make sure that the installation site has the following: Adequate parking, 240 volt power, Lighting, Toilets. That their customer (end-user) is aware an installation is to take place at the arranged time. To ensure that the site is ready for the installation to take place i.e.:

1. Areas are cleared to enable screens or furniture to be erected/fitted.
  2. Desks are cleared of computers and cables if desk mounted screens are to be fitted.
  3. All staff on site are aware that the installation is to take place and there will be noise.
  4. When fitted storage is installed i.e. Teacher Wall, School Wall or Storage Wall, it is the Customer's responsibility to ensure that no end-user employees are located within a 5 metre radius of the working area to comply with installation risk assessments.
- To warn their customer that they may need to stay late to enable the installation to be completed. To ensure all agreed points following the site survey have been addressed. It is the Customer's responsibility to sign off an installation. If this is not done Office Life Solutions cannot be held responsible for any issues concerning placement of products.

## OFFICE LIFE SOLUTIONS

Will charge a minimum of £50+VAT per hour per fitter for any down time due to any of the above not being carried out. Reserves the right to charge a higher installation cost due to any of the above not being carried out. The Customer will be charged the whole installation cost if the installation is postponed due to no adequate parking for the installation vehicle. The Company cannot guarantee an arrival time for the fitters due to traffic conditions. The Company cannot accept any costs or liability for any problems on site. The Company cannot accept any installation quality issues if the installation satisfaction note is not signed by an authorised representative of the customer.

## ORDERING PRODUCTS

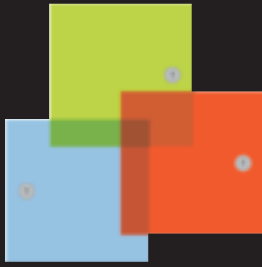
Upon receipt of your order Office Life Solutions will send you an order acknowledgement via fax/e-mail. You must check the order acknowledgement to make sure it corresponds with your order and report any discrepancies to Office Life Solutions immediately otherwise Office Life Solutions cannot accept any responsibility for misinterpretation of your order. The Company can only accept written orders for products. The Company will only take written instructions for amendments to Customer's orders. All delivery and installation information will only be accepted in writing. The Company will not proceed with production or delivery until it has received written confirmation from the Customer. All orders in excess of £8,000 exclusive of VAT will attract the following terms of one third deposit with order, third payment on delivery, third payment 30 days from month end. Production time starts once the Company has received all the necessary information. Production cannot proceed until 'cleared' funds have been received or if Customer's account has been issued with a 'Notice of Stop'.

## DAMAGES

The Company will not accept any claim for damage to the product after the delivery note has been signed unless it is a manufacturing fault. The Company will not accept any claim for damage to the product after it has been transhipped on another vehicle. The Company will not accept "not checked" on a delivery note. It is the Customer's responsibility to check that the product is in good condition before signing the delivery note.

## DIVISIBILITY

Office Life Solutions may deliver by instalments in such quantities as it may reasonably decide; such instalments shall be separate obligations and no breach in respect of one or more of them shall entitle the Customer to cancel any subsequent instalments or repudiate this contract as a whole.



Designed to compliment your space



**OfficeLife Solutions Limited**

Unit 7, Cromwell Centre  
Stepfield, Witham  
Essex CM8 3TH

T: 01376 505800

F: 01376 505801

E: [sales@officelifesolutions.co.uk](mailto:sales@officelifesolutions.co.uk)

For details of all our products or if you would like us to provide you with any individual images, please contact our sales office on 01376 505800 or email us at [sales@officelifesolutions.co.uk](mailto:sales@officelifesolutions.co.uk)



[www.officelifesolutions.co.uk](http://www.officelifesolutions.co.uk)